



Advanced Learner Loan Bursary

To help vulnerable and disadvantaged loans-funded students with course-related costs which may prevent them from taking part in or continuing learning.

The loans bursary fund provides:

- funding for financial hardship, childcare and residential support
- learning support activity for in-learning support, such as support for teaching assistants or reasonable adjustments under the Equality Act 2010.

Through the loans bursary, the College offers financial support with essential course-related costs, to loans-funded students who are experiencing hardship. You must be aged 19 and over at the start of the academic year (31 August 2025). Every application will be assessed for a financial need. Funds are limited and financial support will be offered on a first-come, first-served basis.

Support categories

We could help with:

- course books
- learner support
- travel to college
- essential trips and visits
- childcare (Ofsted registered)
- essential kit and equipment
- specialist clothing or uniform

Course eligibility

You must be enrolled on a loans-funded general or technical **Level 3, 4, 5 or 6 qualifications**.

Residency eligibility

Please see government guidance for residency eligibility here:

[Student finance for undergraduates: Eligibility - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Household income eligibility

The loan bursary is available to eligible students with a household income up to £35,000 and offers up to 75% towards the cost of course-related costs, including childcare costs for those over the age of 20.

You will normally be assessed on the income of those you live with, students who live:

- with both parents/guardians (or stepparent/guardian) will be assessed on the income of both adults combined
- with a lone parent/guardian, you will be assessed on the income of that adult
- with somebody else, where that person claims child benefit relating to you, will be assessed on the income of that adult(s)
- with a spouse/partner, will also be assessed on the income of that adult

If you live alone, you may or may not be considered independent:

- if your living costs are being paid by a parent, you are considered dependent on that parent and will be assessed as outlined above
- if you meet your living costs in full through work and/or benefits, you will be assessed as independent, and no other income will be considered.

If you live with somebody other than the situations outlined above, applications will be considered on a case- by-case basis.

For annual household incomes up to £35,000, you could receive 75% towards the cost of all support categories, including childcare.

Household income evidence

You would need to provide the following evidence of your household income:

- the last three (or less if your claim has been made recently) full Universal Credit statements showing take-home pay and payment
- all pages of a tax credit award notice showing finalised income for 2024/25 and dependants
- P60/last three months or 12 weeks of payslips
- welfare benefits letter showing current and active claim
- latest verified accounts of self-employment including pension statement, latest submitted tax return and details of income from all other sources such as shares, investments, savings or rent

The documents provided must be for a named person at the same

address. You are not eligible if you're:

- not on a course that's loans-funded.
- 19+ and enrolled on an apprenticeship or T Level
- 19+ and enrolled on a free Level 3 qualification.
- 19+ and classed as an overseas student.

Apply now!

To make an application for financial support in 2025/26, you will need to complete an application on the online bursary portal called Pay My Student. This is cloud-based, so it can be used on any device: PC, laptop, tablet, and mobile phone.

To register and apply for student finance click <https://COPC.paymystudent.com/portal/>

Please click on the link to view: [COPC guide to applying for bursary online.pptx](#)

Still need help?

Contact our friendly and knowledgeable finance support team.

Telephone: **023 9421 1980**

Email: bursary@copc.ac.uk