

## Minutes of the Virtual Special Corporation Meeting Held at 08h30 on 25 June 2025

Present: Shahalam Ali, Prue Amner, Huw Chapman, Ashley Cullen, Alex Dartmouth, Lyndsey Mason (staff governor), Anne Murphy, Shirley Nellthorpe, Rob Nitsch (Chair), Katy Quinn (Principal & CEO) & Pauline Tiller.

Apologies: Mark Cooper, Graham Goddard, Mariia-Olena Hodell (student governor), Tim Jackson, Aston Muff (student governor) & Mike Stoneham

In Attendance: Andy Cole                      Rockborn Management  
                         Matt Phelps                      Deputy CEO & Deputy Principal Curriculum & Quality  
                         Paola Schweitzer                  Director of Governance  
                         Maria Vetrone                      COO

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### Minutes

#### 339 Attendance and Participation

Mark Cooper, Graham Goddard, Mariia-Olena Hodell, Tim Jackson, Aston Muff and Mike Stoneham sent their apologies. Rob welcomed Andy to the meeting.

#### 340 Declarations of Interest

There were no new declarations of interest.

#### 341 Accountability Statement 2025/26 (paper 815/25/C)

The College had to submit an annual accountability statement outlining how it was meeting local skills needs to the DfE by 30 June. Matt confirmed that the 2025/26 statement was still aligned to local skills. The external context hadn't changed significantly although the LSIP identified four additional priority sectors. Some minor amendments had been made to the statement following the recent Employer Advisory Board (EAB) with other changes including a progress update against the 2024/25 KPIs and more specific information on the sectors the College was serving and the curriculum being developed. Governors would monitor progress against the targets through the corporate dashboard (Corporation), EABs and stakeholder engagement report (L&Q Committee).

Governors asked how the statement would be measured, in particular progress against objectives and industry trends. One governor believed that mapping policy and economic developments through the EABs might not be sufficient and that it was also important to allow for the fact that the College might not wish to reflect all policy and economic trends but instead focus on the local economy and student demand. Another governor agreed, suggesting the College consider a more longitudinal approach. Matt stated that in year live monitoring on the relevance of the curriculum to ensure the College was in line with emerging priorities was being developed. Another governor noted that the document was very formal and suggested it include examples celebrating the College's activity in the city eg the city's centenary in 2026. Governors **Agreed** the 2025/26 accountability statement.

**Minute 342 was confidential.**

The meeting ended at 9.30am.