



Adult Bursary

If you're 19+ and experiencing hardship at the start of the academic year (31 August 2024), we may be able to offer financial support with essential course-related costs.

Funds are limited though, so financial support will be offered on a first-come, first-served basis. Every application will be assessed for a financial need.

Support categories

We could help with:

- course books
- travel to attend College
- essential trips and visits
- childcare (Ofsted registered)
- essential kit and equipment
- specialist clothing or uniform
- accreditation or professional membership fees
- domestic and accommodation emergencies
- financial support related to a Traineeship (including the work placement element)

Course eligibility:

Your course must be:

- funded directly by the ESFA
- funded by the local authority
- otherwise publicly funded and leading to a qualification accredited by Ofqual (up to and including Level 3) or on the approved list of qualifications
- a Further Education course or Traineeship
- Part of the Prince's Trust Programme.

Residency eligibility

To be eligible you must be:

- a British citizen who holds a United Kingdom of Great Britain and Northern Ireland passport
- an Irish citizen
- a European Union citizen or a family member of EEA and Swiss workers (resident in the UK before 1 January 2021) with settled status
- a child of Turkish workers where the Turkish worker has been lawfully employed and resident in the UK before 1 January 2021
- a British Dependent Territory Citizen (now known as British Overseas Territory Citizens)

Residency evidence

You must have either:

- a passport, endorsed to show you have right of abode in the UK
- a certificate of naturalisation or registration as a British Citizen or
- a Hong Kong British National (Overseas) (BN(O)) visa who have been given Home Office permission to reside in the UK

Please refer to paragraph 38 to 40 for full listing:

Advice: funding regulations for post-16 provision 2024 to 2025 - GOV.UK (www.gov.uk)

Household income eligibility

The loan bursary is available to eligible students over the age of 20 with a household income of £35,000 or less and offers up to 75% towards the cost of course-related costs, including childcare.

You will normally be assessed on the income of those you live with, students who live:

- with both parents/guardians (or step parent/guardian) will be assessed on the income of both adults combined
- with a lone parent/guardian, will be assessed on the income of that adult
- with somebody else, where that person claims child benefit in respect of the student, will be assessed on the income of that adult(s)
- with a spouse/partner, will also be assessed on the income of that adult.

If you live alone, you may or may not be considered independent:

- if your living costs are being paid by a parent, then you are considered dependent on that parent and will be assessed as outlined above.
- if you meet your living costs in full through work and/or benefits, you will be assessed as independent, and no other income will be considered.

If you live with somebody other than the situations outlined above, applications will be considered on a case- by-case basis.

If your annual household income is up to £35,000 you could receive 75% towards the costs of travel and essential items.

Household income evidence

You would need to provide the following evidence:

- the last three (or less if claim has been made recently) full Universal Credit statements showing take- home pay and payment
- all pages of a tax credit award notice showing finalised income for 2023/24 and dependants
- P60/last three months or 12 weeks of pay slips
- welfare benefits letter showing current and active claim
- latest verified accounts of self-employment including latest submitted tax return, pension statement and details of income from all other sources such as shares, investments, savings or rental income

Documents provided must be for a named person at the same address.

You're not eligible if you're:

- 19+ and enrolled on an apprenticeship or T Level
- 19+ and enrolled on an HE qualification
- 19+ and classed as an overseas student.

Apply now!

To make an application for financial support in 2024/25, you will need to complete an application on the online bursary portal called Pay My Student. This is cloud-based, so can be done on any device: PC, laptop, tablet, and mobile phone.

Access to Pay My Student is only available once you have made an application for a course or fully enrolled with the College.

To register and apply for student finance click at <https://COPC.paymystudent.com/portal/>

Still need help?

Contact our friendly and knowledgeable finance support team. Telephone: **023**

9421 1980

Email: bursary@copc.ac.uk