

## How to access your GCSE grades in ProPortal

- 1. Go to Highbury.ac.uk
- 2. Click "Student Hub" in the top menu



## 3. Select ProPortal



4. Log in using your normal college email and password

Activation Solutions.		
proportal		
	Version 20.3.1	
Username:	Enter your username	
Password:	Enter your password	
Remember me		
	Log In	

5. Select your learner record



6. Click Information and then Learner Details from the dropdown menu

Learner Details           Further Details         Further Details           Academic Information         Academic Information           Academic Son Entry         W           Motice Board         Recent 'My Comments'	Reset
Notice Board 🕷 Recent 'My Comments' Achievements On Entry 📄	×
ASSESSI M. L. SLIPPAUN	
Welcome to ProPortal         No Records         Study Programme         No Records           More         More         More         More         More	
Upcoming Assessments X Academic Information X	×
More         Marce all BEEC First Certificate in Business (W)         No Records           Upcoming "My SMART Targets"         #Goods English         More	
No Records CECE Hathematics More  More  More  More	
BrL2 Diploma in Travel & Tourism  More	
My Attandance & Punctuality 💦	
Attendance © Punctuality 84% 99%	

7. Your grades will be attached to your enrolments in the enrolment details table

